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**MINUTES OF MEETING
DEER ISLAND
COMMUNITY DEVELOPMENT DISTRICT**

5 A Meeting of the Board of Supervisors of the Deer Island Community Development District was
6 held on Wednesday, November 1, 2017 at 7:00 p.m. at Club 448, 16024 County Road 448 Tavares,
7 Florida

8 **FIRST ORDER OF BUSINESS – Roll Call**

9 Ms. Comings-Thibault called the meeting to order.

10 Present and constituting a quorum were:

11 Kim Pennington	Board Supervisor, Chairwoman
12 Paul Shiver	Board Supervisor, Vice Chairman
13 Mark Ferendo	Board Supervisor, Assistant Secretary
14 Raquel Coe	Board Supervisor, Assistant Secretary
15 Lonnie Skibitzki	Board Supervisor, Assistant Secretary

16 Also present were:

17 Patricia Comings-Thibault	District Manager/Treasurer
18 Rey Malave	District Engineer
19 Jere Earlywine	District Counsel
20 Landon Pyle	Yellowstone

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22 *The following is a summary of the discussions and actions taken at the November 1, 2017 Supervisors*
23 *meeting*

24 **SECOND ORDER OF BUSINESS – Audience Comments**

25 Ms. Brown had a question about the weeded curves and edges for Deer Island Community.

26 A Resident was concerned about hurricane debris cleanup.

27 **THIRD ORDER OF BUSINESS – Administrative Items**

28 **A. Approval of the Minutes of September 27, 2017 Meeting**

29 Ms. Comings-Thibault presented the Minutes of September 27th, 2017 and asked for comments
30 questions or corrections. Mr. Shiver mentioned on Line 73, Mr. Skibitzki was nominated by Ms.

31 Coe. Ms. Comings-Thibault stated the changes will be made.

32 On a MOTION by Ms. Pennington, SECONDED by Mr. Ferendo, WITH ALL IN FAVOR, the Board
33 approved the Minutes of September 27, 2017, with noted changes to be incorporated, for the Deer Island
34 Community Development District.

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36 **B. Approval of the September 2017 Financials**

37 Ms. Comings-Thibault presented the September 2017 Financials and asked for any comments or
38 questions.

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40 On a MOTION by Mr. Shiver, SECONDED by Ms. Coe, WITH ALL IN FAVOR, the Board approved
41 the September 2017 Financials for the Deer Island Community Development District.

42 *and authorized staff to proceed w/ publication
43 of RFP for Deer Island
CDD*
43 **FOURTH ORDER OF BUSINESS – Business Matters**

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45 Mr. Pyle from Yellowstone filled in for Mike Wilding and mentioned he'd take note of any
46 questions.

47 Discussion ensued.

48 The Board agreed to move to the discussion on to the "Debris Removal" while Yellowstone was
49 present.

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51 **A. Acceptance of the Roadway Repaving Project Manual and Evaluation Criteria**

52 Ms. Comings-Thibault introduced the Roadway Repaving Project Manual and Evaluation Criteria
53 and asked Mr. Malave to present the project. Mr. Malave presented the Roadway Repaving
54 Project and Evaluation Criteria and asked for comments or questions.

55 On a MOTION by Ms. Pennington, SECONDED by Mr. Shiver, WITH ALL IN FAVOR, the Board
56 accepted the Roadway Repaving Project Manual and Evaluation Criteria for the Deer Island Community
57 Development District.

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59 **B. Discussion of Hopping, Green, & Sams Proposal for Legal Counsel**

60 Ms. Comings-Thibault introduced the Hopping, Green, & Sams Proposal for Legal Counsel.

61 On a MOTION by Ms. Pennington, SECONDED by Mr. Ferendo, WITH ALL IN FAVOR, the Board
62 approved the Hopping, Green, & Sams Proposal for Legal Counsel for the Deer Island Community
63 Development District.

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65 **C. Consideration of Resolution 2018-01 Designation of Primary Administrative Office and
66 Principal Headquarters**

67 Ms. Comings-Thibault presented Resolution 2018-01, A Designation of the Primary
68 Administrative Office and Principle Headquarters.

69 On a MOTION by Ms. Pennington, SECONDED by Mr. Shiver, WITH ALL IN FAVOR, the Board
70 approved Resolution **2018-01 A** Designation of Primary Administrative Office and Principal
71 Headquarters for the Deer Island Community Development District.

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76 **D. Consideration of Resolution 2018-02 Authorizing Change of Designated Registered**
77 **Agent and Office**

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79 Ms. Comings-Thibault presented for Consideration Resolution 2018-02, Authorizing Changes to
80 the Designated Registered Agent and Office.

81 On a MOTION by Ms. Pennington, SECONDED by Ms. Coe, WITH ALL IN FAVOR, the Board
82 approved Resolution 2018-02 Authorizing A Change of Designated Registered Agent and Office for the
83 Deer Island Community Development District.

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85 **E. Consideration of Yellowstone Proposals**

86 **1. Right of Way Cutback - \$8,571.43 (tabled)**

87 The Yellowstone proposal for the right of way cutback was tabled.

88 **F. Debris Removal**

89 **1. Yellowstone Debris Removal - \$5,714.29**

90 Ms. Comings-Thibault presented the proposal from Yellowstone for Debris Removal in
91 the amount of \$5,714.29.

92 On a MOTION by Mr. Shiver, SECONDED by Ms. Pennington, WITH Mr. Ferendo and Ms. Coe Voting
93 AYE and Mr. Skibitzki voting NAY, the Board approved the Yellowstone Debris Removal Proposal for
94 \$5,714.29, for the Deer Island Community Development District.

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96 **2. Discussion of County/FEMA Application for Debris Removal**

97 Ms. Comings-Thibault discussed the qualifications necessary for the County/FEMA
98 Application for Debris Removal.

99 Discussion ensued.

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101 **G. Discussion of Tamsett Electric Proposal for Gate Work - \$5,800**
102 **Ferran Electric Proposal for Exploratory Electric - \$550**

103 Ms. Comings-Thibault introduced the Discussion of Tamsett Electric Proposal for Gate Work
104 - \$5,800. Mr. Skibitzki further elaborated.

105 On a MOTION by Mr. Skibitzki, SECONDED by Mr. Shiver, WITH ALL IN FAVOR, the Board
106 approved the Ferran Electric Proposal for Exploratory Electric - \$550, not to exceed \$6,000, for the Deer
107 Island Community Development District.

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109 **H. Ratification of Street Sign Repair - \$500**

110 Ms. Comings-Thibault presented the Ratification of the Street Sign Repair -\$500.

111 On a MOTION by Mr. Shiver, SECONDED by Ms. Coe, WITH ALL IN FAVOR, the Board ratified the
112 Street Sign Repair - \$500 for the Deer Island Community Development District.

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I. Acceptance of Request for Qualification for Engineering Services & Evaluation Criteria

Mr. Malave presented the Request for Qualification for Engineering Services & Evaluation Criteria and asked for any comments or questions.

On a MOTION by Mr. Shiver, SECONDED by Ms. Coe, WITH ALL IN FAVOR, the Board accepted the Request for Qualification for Engineering Services & Evaluation Criteria for the Deer Island Community Development District.

FIFTH ORDER OF BUSINESS – Staff Reports

A. Manager

Ms. Comings-Thibault stated the next meeting is December 14th.

B. Attorney

Mr. Earlywine presented the Attorney’s Report. Discussion ensued. Presentation will be posted on the website.

C. Engineer

There being none, next item followed.

SIXTH ORDER OF BUSINESS – Audience Comments

A Resident had a question about the Debris Removal on the Golf Course and other areas.

A Resident was concerned on trash build up and pick up.

SEVENTH ORDER OF BUSINESS – Supervisor Requests

A Board member mentioned a volunteer project for a trail clean up and pruning. Ms. Comings-Thibault asked the Board member to formalize a meeting date that will be put on the website and asked for a collection of “Lien Release Forms” at the time of the date.

Supervisor Shiver asked for a \$200 budget for Christmas decorations for the Gatehouse.

On a MOTION by Ms. Pennington, SECONDED by Mr. Skibitzki, WITH ALL IN FAVOR, the Board approved \$200 for Holiday Decorations for the Deer Island Community Development District.

A Board member insisted on repairs for the window pane at the Gatehouse. Ms. Comings-Thibault stated she will make efforts to obtain a proposal.

Discussion ensued.

151 **EIGHTH ORDER OF BUSINESS – Adjournment**

152 On a MOTION by Mr. Skibitzki, SECONDED by Ms. Pennington, WITH ALL IN FAVOR, the Board
153 adjourned the meeting for the Deer Island Community Development District.

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156 **Each person who decides to appeal any decision made by the Board with respect to any matter*
157 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
158 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

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160 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
161 meeting held on _____.

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164 Signature _____

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167 Printed Name _____

168 Title: Secretary Assistant Secretary



169 Signature _____

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172 Printed Name _____

Title: Chairman Vice Chairman