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**MINUTES OF MEETING
DEER ISLAND
COMMUNITY DEVELOPMENT DISTRICT**

5 A Meeting of the Board of Supervisors of the Deer Island Community Development District was
6 held on Thursday, December 14, 2017 at 7:30 p.m. at the Club 448, 16024 County Road 448, Tavares,
7 Florida.

8 **FIRST ORDER OF BUSINESS – Roll Call**

9 Ms. Comings-Thibault called the meeting to order.

10 Present and constituting a quorum were:

11 Kim Pennington Board Supervisor, Chairwoman
12 Paul Shiver Board Supervisor, Vice Chairman
13 Mark Ferendo Board Supervisor, Assistant Secretary
14 Raquel Coe Board Supervisor, Assistant Secretary

15 Also present were:

16 Patricia Comings-Thibault District Manager/Treasurer
17 Jere Earlywine District Counsel
18 Ray Malave District Engineer
19 Kevin Duravn Yellowstone

20 **SECOND ORDER OF BUSINESS – Audience Comments**

21 Resident asked about the outlet installed on the causeway and why none of the landscape lights
22 work.

23 Resident had a petition requesting road paving be postponed.

24 Resident had comments on the electrical and gate issues.

25 Mr. Earlywine addressed the road paving and electrical and gate concerns.

26 Discussion ensued.

27 **THIRD ORDER OF BUSINESS – Vendor Reports**

28 **A. Yellowstone Grade Sheet**

29 Ms. Coe presented the Yellowstone Grade Sheet and stated this grade sheet will be used every
30 month. She also presented proposals that were submitted.

31 On a MOTION by Ms. Coe, SECONDED by Mr. Shiver, WITH ALL IN FAVOR, the Board approved
32 the proposal for \$900 for cutback for the Deer Island Community Development District.

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34 On a MOTION by Ms. Pennington, SECONDED by Mr. Ferendo, WITH Mr. Shiver voting Aye and Ms.
35 Coe voting Nay, the Board approved tabling the proposal for clean-up - \$14,000 until a financial analysis
36 is done, for the Deer Island Community Development District.

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41 **FOURTH ORDER OF BUSINESS – Administrative Items**

42 **A. Approval of the Minutes of November 1, 2017 Meeting**

43 Ms. Comings-Thibault presented the Minutes of the November 1, 2017 Meeting and asked for
44 comments, questions or corrections.

45 Mr. Earlywine asked that on page two in the motion approving the roadway re-paving to add...
46 “and authorized staff to proceed with the publication of the RFP for the Deer Island CDD.”

47 On a MOTION by Ms. Pennington, SECONDED by Ms. Coe, WITH ALL IN FAVOR, the Board
48 approved the Minutes of the November 1, 2017 Meeting, as amended, for the Deer Island Community
49 Development District.

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51 **B. Approval of the October 2017 Financials**

52 Ms. Comings-Thibault presented the October 2017 Financials and asked for comments or
53 questions.

54 On a MOTION by Ms. Pennington, SECONDED by Mr. Ferendo, WITH ALL IN FAVOR, the Board
55 approved the October 2017 Financials for the Deer Island Community Development District.

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57 **FIFTH ORDER OF BUSINESS – Business Matters**

58 **A. Review and Evaluation of RFP Submittals for Roadway Repaving Project**

59 > Dirt on Demand - \$795,390

60 Mr. Malave presented the Review and Evaluation of RFP Submittals for Roadway Repaving
61 Project and asked for comments or questions.

62 On a MOTION by Mr. Shiver, SECONDED by Ms. Pennington, WITH ALL IN FAVOR, the Board
63 approved the Dirt on Demand Proposal - \$795,390 and to move forward with staff executing the
64 agreement included with bid package, for the Deer Island Community Development District.

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66 On a MOTION by Mr. Shiver, SECONDED by Ms. Pennington, WITH ALL IN FAVOR, the Board
67 agreed to include the deduct alternative for 1 inch specs for the Deer Island Community Development
68 District.

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70 **B. Review and Evaluation of RFQ Submittals for Engineering Services**

71 > GHD

72 > DRMP

73 Mr. Earlywine explained the procedure for RFQ Submittal Evaluation.

74 Mr. Malave reviewed each submittal.

75 Mr. Earlywine tabulated the scoring with: GHD scoring 321 points and DRMP with 315 points.

76 On a MOTION by Ms. Pennington, SECONDED by Mr. Shiver, WITH ALL IN FAVOR, the Board
77 accepted the scoring, the ranking, and authorizing Staff to move forward with negotiating the contract
78 with GHD for the Deer Island Community Development District.

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C. Ferran Electric Proposal

Ms. Comings-Thibault presented the Ferran Electric Proposal and asked for comments or questions.

On a MOTION by Mr. Shiver, SECONDED by Ms. Pennington, WITH ALL IN FAVOR, the Board accepted Options 1 and 2 of the proposal for the Deer Island Community Development District.

SIXTH ORDER OF BUSINESS – Staff Reports

A. Manager

There being none, next item followed.

B. Attorney

There being none, next item followed.

C. Engineer

There being none, next item followed.

SEVENTH ORDER OF BUSIENSS – Audience Comments

There being none, next item followed.

EIGHTH ORDER OF BUSINESS – Supervisor Requests

There being none, next item followed.

NINTH ORDER OF BUSINESS – Adjournment

On a MOTION by Ms. Pennington, SECONDED by Ms. Coe, WITH ALL IN FAVOR, the Board adjourned the meeting for the Deer Island Community Development District.

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Printed Name

Title: Secretary Assistant Secretary


Signature

Chrusok Pennington
Printed Name

Title: Chairman Vice Chairman